

Interpreter ACCESS Project Contracted Interpreter Requirements

Application Packet

The following are required to initiate the process to join the Interpreter ACCESS Project Interpreter bank.

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| <ul style="list-style-type: none"> <input type="checkbox"/> IAP Application form <input type="checkbox"/> Résumé <input type="checkbox"/> Interpreter Education Verification: Proof of completion of UNCG Foundations of Professional Interpreter training or equivalent | <ul style="list-style-type: none"> <input type="checkbox"/> Record of Vaccinations <ul style="list-style-type: none"> <input type="checkbox"/> MMR <ul style="list-style-type: none"> <input type="checkbox"/> Vaccine (x 2) OR <input type="checkbox"/> Positive Serology Test <input type="checkbox"/> Chicken Pox <ul style="list-style-type: none"> <input type="checkbox"/> Vaccine (x 2) OR <input type="checkbox"/> Positive Serology Test <input type="checkbox"/> Tetanus / Diphtheria (every 10 years) <input type="checkbox"/> Flu Shot (Yearly) |
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Interview

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| <ul style="list-style-type: none"> <input type="checkbox"/> Language Assessment- Must achieve 80% score <input type="checkbox"/> Cone Health Safety Assessments <input type="checkbox"/> UNCG background check authorization form <input type="checkbox"/> Sex offender registry search results <input type="checkbox"/> OIG Verification | <ul style="list-style-type: none"> <input type="checkbox"/> TB Test: Quantiferon Gold Lab Work <input type="checkbox"/> Review Immunization Records <input type="checkbox"/> Download LSPware <input type="checkbox"/> Take Picture for Badge |
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Orientation

Yearly Requirements

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| <ul style="list-style-type: none"> <input type="checkbox"/> Confidentiality Agreement <input type="checkbox"/> Interpreter Application Agreement <input type="checkbox"/> IAP Policies & Procedures <input type="checkbox"/> Cone Health Forms <input type="checkbox"/> LSPware Demo <input type="checkbox"/> IAP Name Badge <input type="checkbox"/> UNCG Contractor Forms <input type="checkbox"/> Drug Screen (12-panel) | <ul style="list-style-type: none"> <input type="checkbox"/> Flu Shot <input type="checkbox"/> TB Test <input type="checkbox"/> Cone Health Safety Assessments <input type="checkbox"/> 4 hours of continuing education <input type="checkbox"/> Performance Evaluation |
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